

# Applicants for Ministerial Training Tuition Assistance

Leadership Development & Support Team (LDST)  
Classis Grand Rapids East

## FIRST-TIME APPLICANTS

Here is a checklist of the items we need from **first-time applicants** in order to process your request:

- \_\_\_ A one-page letter giving us a brief summary of your life situation and professional goals.
- \_\_\_ A letter of recommendation from your Church Council recommending you to Classis for financial assistance and endorsing you as a candidate for the gospel ministry.
- \_\_\_ A transcript (copy is fine) of your academic work.
- \_\_\_ A completed income/expense form (attached).
- \_\_\_ A signed copy of the Agreement between Classis and the Beneficiary (attached)

We must have this material in our hands by March 1.

## RE-APPLYING APPLICANTS

1. Even if you applied last year, you must re-apply each year. If we gave you funds last year, then the **only** item that you must fill out is the income/expense form.
2. When you fill out the income/expense form, make sure you include the amount of funds that you are requesting from us.
3. If Classis grants you financial assistance, you will be required to sign an **agreement** with classis which would oblige you to pay back such funds under certain circumstances. A copy of the agreement is enclosed. Without the signed agreement, we cannot process your application.
4. We schedule interviews at Calvin Seminary in the spring. I will send you a schedule of interviews via email as soon as I receive everyone's completed application package.

We must have this material in our hands by March 1.

**ALL APPLICANTS** are to send materials to:

Rev. Mike Abma  
c/o Woodlawn CRC  
1390 Burton SE  
Grand Rapids, MI, 49546  
(616) 942-8406 ext. 14  
Fax 616 942-9480  
[mike@woodlawncrc.org](mailto:mike@woodlawncrc.org)

# Applicants for Ministerial Training Tuition Assistance

Leadership Development & Support Team (LDST)  
Classis Grand Rapids East

## ELIGIBILITY

1. Applicants must be members in full communion and in good standing of a member church of Classis Grand Rapids East for a minimum of one year. The applicant must be such a member at the time of application to a Master of Divinity program.
2. The Applicant must intend to meet the requirements for ordination for Ministry of the Word in the Christian Reformed Church in North America.
3. The Applicant must intend to serve in the ordained Ministry of the Christian Reformed Church.
4. The LDST will only recommend for financial assistance students who have received prior endorsement by the CMLT as potential candidates for ordained Ministry of the Word in the CRC. This endorsement requires an annual interview with the CMLT. Classis GR East also reserves the right to interview individual applicants.
5. If Classis grants you financial assistance, you will be required to sign an **Agreement** with classis which would oblige you to pay back such funds under certain circumstances. A copy of the agreement is enclosed. Without the signed agreement, we cannot process your application.